

DSRC Executive Committee Meeting Minutes

June 25, 2013

7:00 P.M. to 9:00 P.M.

Attendance: 5

Quorum Present: Yes

Location: Lynne Hooker, 66 Love Creek Drive, Lewes, DE 19958, 302-228-8963
l.hooker@mchsi.com

Welcome & Call to Order:

- The meeting was called to order at 7:00 P.M. by David Lawrence, Engineer. Board members present included David Lawrence, Engineer; Bob Hodges, Fireman; Lynne Hooker, Ticket Master; Bill Ziegler, Dispatcher; Frank Mack, Conductor

Introductions:

Minutes of Previous Meeting to Review & Approve

1. Executive Committee Meeting
 - May 29th approved. March 26th & May 1 need approval.
2. Board Meetings
 - May 14 and June 18, 2013 need approval.

Officers Reports:

Engineer (President) Report:

- PRR calendar picture collection for sale (tabled)
- DSRC e-mail Bulletin Board
 - Picnic on June 9 – starts @ 2pm, food @ 5pm.
 - G gauge open house on July 20 – 11am – 4 pm.

Fireman (Vice President) Report:

- Check van fluid levels and future Van maintenance check – Bob & John Hodges still need to check wheels.
- Donations – HO engines – not in good shape. Mrs. Carolynne Fair donated the following magazines: Narrow Gauge & Short Line Gazette (144 issues); N-Scale (142 issues – taken to garage); SN3 Modeler (30 issues)

Ticket Master (Treasurer) Report:

- June financial report – new format showing monthly income/expenses. Bill Ziegler indicated Roxana Spring advertising expense may be off by \$87. Lynne will review as there may be additional cost in printing that should be in advertising.
- Insurance Coverage Proposals – Rick Lapenta talked with Lynne – forms previously filled out are still o/k. Will have him check for a better price on Event liability and

Officers/ board members/committee chairman liability. Lynne will try to get information/quotes together for next Executive meeting.

- **Event liability**
- **Officers /board members/committee chairmen**
- **Club property – inventory at the garage could be covered by a rider to Jean’s homeowners policy – we would need \$ value.**
 1. **HO rolling stock is at Tom Bradley’s house**
 2. **G rolling stock is at Steve Cawunder’s house.**
 3. **S rolling stock is at John Hodge’s house.**
 4. **O transformers & electronics at Bill Ziegler’s house**
 5. **Engines are at Bob Hodges’ house.**

Discussed riders for each person and decided that riders to each individual’s policy are not necessary.

- **Van contents – although the van is in Jean’s garage most of the time – need coverage on contents when the van is on the road, or when contents are set up at various shows.**

Conductor (Secretary) Report:

- **Current membership of club and change in the membership list for 2013 – 55 paid, 8 new & 1 deceased for 2013, 20 have not renewed.**
- **Membership list by card number - tabled**

Dispatcher (Public Relations) Report:

Standing Committee Chairmen Reports

G Gauge – estimate of cost of improvements – Steve Cawunder proposed 2 switches (\$179) and plexiglass (\$150). Bill Ziegler questioned proposal and felt expenses were getting too high, and that the project with themed dioramas is getting out of hand. David indicated that it is just getting started, whereas the O gauge is established, and that expenses will be incurred. David suggested we allocate the \$179 for the (2) switches and that he would ask Nelson & Steve to have a diorama set up at the July 20th Open House, so that Bill Ziegler & Bob Hodges could see how this will work.

HO Gauge - any cost of improvements

O Gauge – estimate of cost of improvements – John Hodges had estimated cost of (\$114) to add threaded inserts for module end protector boards.

S Gauge - any cost of improvements

Unfinished Business

- **Inventory for Van (Bill Ziegler) (tabled) – Bill provided Bob Hodges an inventory list of materials used to construct the 16 modules. Van inventory was estimated to be \$10,000. (\$4K – modules; \$2K – rolling stock; \$2K – electronics & \$2K – lumber)**
- **Indian Summer Toy and Train Show, Roxana Volunteer Fire Company, September 28th**
 - **Kitchen Committee – will need to order drinks from Pepsi, send out gift card request and review inventory after the picnic.**

- Modular Trains to utilize – in truck bay, HO (west side), O in the middle and G outside.
- Dealer Table Rentals – 80 tables sold + 2 club tables
- Rent bay to expand vender selling tables and/or layout display area – Bill Ziegler has confirmed with Roxana VFC that we will take truck bay, total rental is \$450.
- John Hodges Suggestion train raffle off, price I paid, \$185. It lists for \$289. Santa Fe 0-8-0 Steamer (whistle, headlight and smoke unit) with 4 cars, 12 sections of fast-track and the 80 watt transformer. Discussion about our raffle cost – should be around \$100, as we sell about \$200 - \$250 in tickets. ***Motion by Bob Hodges & seconded by Bill Ziegler to purchase the Lionel train set from John Hodges for \$185. Approved - All in favor.***
- Insurance Coverage for the Club (see comments under Ticketmaster heading)
 - Event liability, Board/Officer/ committee liability, & Property (trains and layouts)
 - Van contents insurance
- Club Picnic, July 9, 2013 at Bob Hodge's house, 22628 Southern Pines Drive, Lewes, DE 19958, 302-231-8722, njhodgesrv@aol.com. (review details of food, dry goods, beverages etc.) Will utilize paper goods & beverages left over from spring show. Bob Hodges will get other items. Estimated expenses around \$200. Bill Ziegler suggested expenses be added as a budget item.
- Future goal of building interactive layouts to allow kids to run trains
 - Osher Model Train Class in September, October, and November – We will host an 8 week class, September 12th – October 31st, (9:00 – 10:30 AM) given by John Hodges, David Lawrence, Bill Mixon and Jessie Pieplow.
 - Georgetown Train Station – David had information from Carlton Moore, that all repairs at the firehouse were completed, and that the train station should be completed the 1st week of September. He probably will be in contact with us sometime in August, to work out details about returning. Conductor, Frank Mack needs to send a letter declining our 2013 membership.

New Business

Budget increase – for presentation at September 10th Board meeting.

1. G gauge module upgrade of track, switches, and dioramas – allocate \$200
2. O gauge dioramas – builder usually gets items back and we can reuse the base – allocate \$100 for new plywood.
3. O gauge track protective plates – allocate \$120.
4. O gauge Lionel Lion Chief Remote Control Engine Train Sets (? Track) – allocate \$300. Bill Ziegler suggested we approach Lionel about the cost of selling to a non-profit organization, which would be used for training class @ Osher and for kids use at our train shows. David will follow up.
5. O gauge interactive layout for Osher Model Train Class – David will ask Bill Mixon for cost estimate.
6. Unassigned future expenses (i.e. Georgetown Train Station) – allocate \$1000. Bill Ziegler discussed possible logistics problem in having trains running at Georgetown Station if we need to build a layout. We already have the O gauge modular layout

committed to Georgetown Library, so we may want to put one of the modular layouts from the garage in the train station.

Motions by Bob Hodges and seconds by Bill Ziegler to accept the allocated funds of budget increase items #1, #2& #3. Approved – all in favor.

Announcements:

Future Events & Programs:

- Club Picnic, July 9, 2013 at Bob Hodge's house, 22628 Southern Pines Drive, Lewes, DE 19958, 302-231-8722, njhodgesrv@aol.com.
- G gauge Open House – Nelson is having an open house on Saturday, July 20th, 11 am – 4 pm, with the club layout and his own layout. Bill Mixon will add a Map Quest on the web site with Nelson's address.
- Indian Summer Toy and Train Show, Roxana Volunteer Fire Company, 35943 Zion Church Road, Frankford, DE 19945, 302-436-2300, www.roxana90.com, set up on Friday, September 27th, and display on September 28th, 2013.

Train Related Events:

- **Current Calendar of Club Events:**
 1. Next Board Meeting at 7:00 P.M., on September 10, 2013, in the South Coastal Public Library, 43 Kent Avenue, Bethany Beach, DE 19930, 302-539-5231
 2. Next Executive Committee Meeting, July 30th, at 7:00 P.M. at Frank Mack's.

Adjournment: 9:40 pm

Respectfully submitted: Frank Mack, Conductor (Secretary)